DHIRAJLAL GANDHI COLLEGE OF TECHNOLOGY
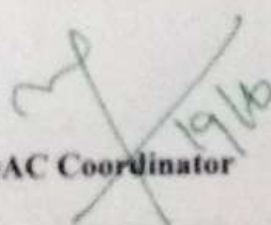
INTERNAL QUALITY ASSURANCE CELL
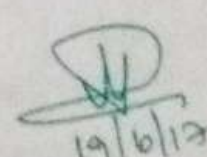
CIRCULAR

Sub.: Action plan for the Academic year – 2017-18

The Internal Quality Assurance Cell (IQAC) meeting is to be held on 22.06.2017 in Board Room at 10.00am. All the members are requested to attend the meeting. The agenda for the meeting is as follows.

AGENDA:

1. Competency development for teaching and non-teaching faculty
2. Academic and Administrative Audit(AAA)
3. Co-curricular and Extra-curricular activities
4. Teaching and Learning
5. Admission Process
6. In-plant Training and Internship for Students
7. Industry Interaction/Collaboration
8. Research and Development
9. Placement & Training
10. Infrastructure Development
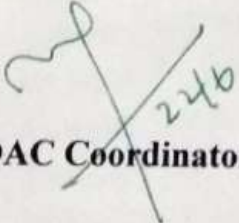11. Value added Programs

IQAC Coordinator   **Chairperson IQAC**
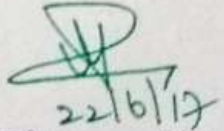
Director – IQAC discussed the following points:

S.No.	Points Discussed	Action Plan	Responsibility
1	Competency development for teaching and non-teaching faculty	• Faculty members should get benefited by attending the Faculty development program.	All HOD's
2	Academic and Administrative Audit(AAA)	• Academic Audit and Administrative Audit needs to be done by Internal & External Auditors.	IQAC Director
3	Co-curricular and Extra-curricular activities	• Staffs are asked to organize events like Symposium, Engineers day, Cultural day and Sports Day to enhance the co-curricular and extra-curricular activity of the students.	All HOD's
4	Teaching and Learning	• Need to prepare different strategies to minimize the gap between student's knowledge and skill. • Utilization of Books, Journals and E-Resources. • Planned to conduct Teaching and Learning methodologies for faculty members.	All HOD's
5	Admission Process	• Counseling awareness program will be conducted for School students. • Bridge course needs to be planned before the academic year	Coordinator
6	In-plant Training and Internship for Students	• Students from all the departments have to undergo In-plant training, Internship and Hands-on practices	Director – Placement & Training
7	Industry Interaction/Collaboration	• To meet the industrial needs, MOU's/Collaborations with different industries has been planned to improve the job opportunities of the graduates. • To arrange guest lectures and planning for industrial visits.	All HOD's and Director – Placement and Training
8	Research and Development	• Faculty members are encouraged to write articles for publication in journals and to present papers in National and International Conferences. • To conduct national level conferences and workshops every	Coordinator – R&D

		year to encourage faculty members and students to present and publish papers.	
9	Placement & Training	• Provide Training in Aptitude, Technical and Soft skills. • Technical and soft skill training need to be provided to the students before attending each Placement Interview. • Need to categorize the placement willing and not willing students. • More than 90% of the willing students should get placed within Feb 2018.	Director – Placement and Training
10	Infrastructure Development	• The infrastructure and development committee has to scrutinize the requirements.	IQAC Chairperson
11	Value Added Program(VAP)	• Planned to conduct Value added programs for the upcoming year. • Encourage the students to enroll their names at the earliest	All HOD's

IQAC Coordinator

IQAC

22/6/17

Chairperson IQAC

DHIRAJLAL GANDHI COLLEGE OF TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

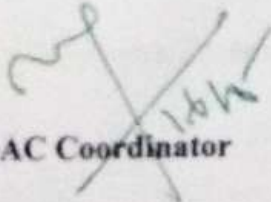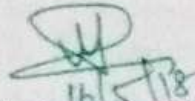DGCT/IQAC/MOM/2017-2018/02   Date: 16.05.2018

CIRCULAR

Sub.: Progress in implementation of action plan for the academic year – 2017-18

The Internal Quality Assurance Cell (IQAC) meeting is to be held on 18.05.2018 in Board Room at 11.00am. All the members are requested to attend the meeting. The agenda for the meeting is as follows.

AGENDA:

1. Competency development for teaching and non-teaching faculty
2. Academic and Administrative Audit(AAA)
3. Co-curricular and Extra-curricular activities
4. Teaching and Learning
5. Admission Process
6. In-plant Training and Internship for Students
7. Industry Interaction/Collaboration
8. Research and Development
9. Placement & Training
10. Infrastructure Development
11. Value added Programs

IQAC Coordinator   **Chairperson IQAC**

Director – IQAC discussed the following points and approved:

S.No.	Points Discussed	Action Plan Taken	Responsibility
1	Competency development for teaching and non-teaching faculty	• For teaching and non-teaching faculty 11 Professional development programs were organized. • Faculty have attended 11 programs (FDP, Orientation, STTP, Workshops, Seminars)	All HOD's
2	Academic and Administrative Audit(AAA)	• Academic Audit and Administrative Audit was conducted by Internal & External Auditors.	IQAC Director
3	Co-curricular and Extra-curricular activities	• Under NSS, NCC, YRC, Red Cross, 21 extension and enriched programs were organized. • Received 14 awards for extension activities • In the above said extension activities, more than 2319 Students have participated. 55 students have received outstanding awards for Sports / Cultural	All HOD's
4	Teaching and Learning	• Utilization of Books, Journals and E-Resources. • Courses of about 132 were included in experiential learning. • 482 students have completed the core course and graduated. • Around 1564 Students got benefited by the Career counseling guidance program.	All HOD's
5	Admission Process	• Counseling awareness program was conducted for School students. • As per schedule Bridge course was conducted before the academic year • Government agencies scholarship has been utilized by 1302 students. • Non - Government agencies scholarship has been utilized by 517 students.	Admission Coordinator
6	In-plant Training and Internship for Students	• Students from all departments have undergone Fieldwork / internship / Project work in various companies.	Director – Placement & Training
7	Industry Interaction/Collaboration	• To improve the job opportunities	All HOD's and Director –

		of the graduates 27 MOU's / Collaborations with different industries has been signed.	Placement and Training
8	Research and Development	• More than 21 Faculties have completed PhD's. • From Non-Government Agencies, 8 projects were received and provided 20 Lakhs worth projects. • Faculties attended 26 workshops / Seminars / Conference on research methodology / IPR / Entrepreneurship • Faculty members published 13 Journals and published in 21 national and international conference proceedings.	Co coordinator– R&D
9	Placement & Training	• Provided Training in Aptitude, Technical and Soft skills. • Technical and Aptitude training was provided to the students before attending each Placement Interview. • With the help of various campus drives 396 Students got placed.	Director – Placement and Training
10	Infrastructure Development	• For infrastructure maintenance 60 Lakhs has been spent. • For the purchase of books / E-books / Journals / E-Journals, 6.61 Lakhs has been spent. • 60 MBPS bandwidth of internet connectivity has been provided	IQAC Chairperson
11	Value Added Program(VAP)	• Conducted 39 Add-on programs. • More than 2103 students have enrolled in Add on and got Certification.	All HOD's

IQAC Coordinator

Chairperson IQAC